

CORNELIUS VAN S. ROOSEVELT

WASHINGTON 7, D.C.

May 29, 1962

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RADM Luis deFlorez, USNR, (Ret.)

New York, New York

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Dear Luis:

I refer to our several discussions concerning Conflict of Interest questionnaires which consultants are being required to fill out by various Government Departments and Agencies. At the time our outfit here had not made out its own questionnaire. This has now been done, and the purpose of this letter is to forward our material to you. Similar letters have been sent to other members of the Board, and copies of this correspondence can be found in the files down here.

To refresh your memory, you may recall that on February 9, 1962, the President addressed a memorandum to the heads of executive departments and agencies on preventing conflicts of interests on the part of advisors and consultants to the Government. The memorandum incorporates an opinion of the Attorney General relating to the application of conflict of interest laws to advisors, consultants and members of part-time advisory boards utilized by the Government.

Each department or agency is now responsible for obtaining a statement of employment and financial interests from each person in the above categories prior to utilizing his services.

In conformance with the Presidential directive, we are forwarding a copy of the President's Memorandum, and 2 copies of the "Statement of Employment and Financial Interests" together with a certification. When you have completed the form and the accompanying certification, one copy of each should be enclosed in double envelopes, the inner one addressed to the "General Counsel - EYES ONLY", and the outer envelope addressed to

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Please use address since I will no longer be around.

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The inner sealed envelope will be forwarded by us unopened to the Office of General Counsel of our outfit for information and for advice as to possible conflict of interest. You may be assured that this information will not be disclosed outside his office.

Best regards,

C. V. S. Roosevelt

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